



CAREER OPPORTUNITY AIRSIDE SAFETY COORDINATOR AIRSIDE OPERATIONS AND PUBLIC SAFETY DEPARTMENT

JOB SUMMARY – This position is responsible for identifying hazards, analyzing risks, and conducting safety investigations and inspections for all airside operations, inclusive of the perimeter security line. This position also includes regular enforcement and promotion of both local and international safety policies and procedures and daily safety oversight of airside operations inclusive of FOD, wildlife, ramp operations, airfield maintenance and liaising with airside stakeholders (airlines, government agencies and tenants).

KEY DUTIES AND RESPONSIBILITIES:

- Conduct daily inspections of assigned areas for hazard identification.
- Conduct cursory risk assessments associated with hazards.
- Prepare reports for management.
- Conduct follow-up investigations and reports on corrective measures and mitigation sustainment.
- Conduct monthly checks of all safety equipment throughout facilities.
- Respond to and investigate all airside, landside and terminal incidents and accidents.
- Coordinate and conduct safety meetings with airport stakeholders.
- Assists with the planning and execution of the biennial full-scale emergency and contingency exercises.
- Assists with the maintenance of safety and emergency planning operations manuals.
- Assists with the execution of safety training program.
- Assist with organization and execution of safety promotional and awareness programs.
- Wildlife prevention and mitigation.
- FOD control and prevention.
- Enforcement of airside driving and safety policies and procedures.
- Promote and improve safety culture.
- Principle points of contact post normal operational hours.
- Perform other related duties as assigned.

QUALIFICATIONS:

- Post-secondary education required (bachelor's degree preferred)
- Expertise in ICAO Annex 14 and the Bahamas Civil Aviation Regulations
- Knowledge of Safety Management Systems and FAA Regulations would be a definite asset.
- A minimum of 3 – 5 years operational experience in an airport, flight operations, air traffic control or airline environment
- Strong problem skills
- Proficiency in Microsoft Office suite and an aptitude for technical information
- Experience in negotiation, mediation, and ability to work with a diversified group.
- Excellent written and oral communication skills
- Shift work will be required.

Resumes and certificates should be forwarded via email to people@nas.bs on or before **Monday, September 1, 2025**. **Only candidates who meet the requirements will be contacted.**