



## **CAREER OPPORTUNITY BHS & ADB SUPERVISOR BHS & ADB SERVICES DEPARTMENT**

**JOB SUMMARY:** - This position has responsibility for the BHS & ADB Team operations at LPIA. This will include all daily operational, maintenance and supervision of the ADB & BHS Team to ensure that all the agreed performance specs between NAD and its other stakeholders are met. Contributes to the success of the ADB & BHS Team/NAD. Must demonstrate Supervisory skills, be able to provide leadership, and be able to liaise between local/external contractors to resolve technical issues, and to position the team to resolve any disruption to services in the shortest time possible with the least impact to operations.

**KEY DUTIES AND RESPONSIBILITIES:** -

- Monitor BHS/ADB and troubleshoot minor BHS/ADB problems when necessary.
- Ensure bags are screened and delivered in a timely manner from the check in hall to the makeup carousels.
- Work closely with baggage/check in agents to ensure the delivery of bags through the BHS to the makeup units.
- Retrieve bags for USCBP in a timely manner for inspection.
- Ensure bags are returned to baggage agents for transport to aircraft.
- Must be able to conduct training and evaluate the following systems after proper training:
  - BHS HMI operation (operational /alarm screens / generating reports, troubleshooting communication health of the system)
  - BIWIS operation
  - Calibration of scales
  - Calibrations of check-in counters
  - Reset faults on VertiSorter, diverters, jams, fail safes, CTX, Radiation alarms.
  - Basic ADB operation and trouble shooting.
  - Contingency plans for BHS failures
  - Able to read electrical drawing for in dept trouble shooting on BHS /ADB/ GPU
  - Able to diagnose and repair the problems with ADB/BHS/GPU
  - Tensioning, tracking, using base hand tools and current readings.
  - Contingency plans
  - Conducting meeting with airlines and other stake holders regarding BHS & ADB issues
- Transport special bags from special bag counters to makeup carousels.
- Assist with the Preventive Maintenance programs.
- Remove / scan bags from the run-off belt and return to makeup carousels.
- Perform daily checks on the BHS/ADB
- Assist in the PM programs for ADB/BHS
- Demonstrate the ability to take current readings.
- Use the current reading to maintain, align, ADB /BHS /GPU
- Keep the work area clean and free of any debris.
- Demonstrate the proper attitude to ensure success of the ADB/BHS Team and NAD
- Any other duties assigned to ensure the success of the ADB/BHS Team and NAD

**QUALIFICATIONS: -**

- Associate's degree in Mechanic / Electrical /Electronic with two years' experience
- BTIV or equivalent qualification in a relevant trade with at least 10 years' experience in the BHS/ADB field with outstanding performance record
- Engineering certification/degree in a structural related field is a plus
- Excellent working knowledge of building codes and trades
- Minimum of 8 to 10 years' experience in relevant trade
- Experience in project management with 3 years supervisory or foreman experience is a plus
- Working knowledge of Microsoft Office applications, including Microsoft Project software is a plus
- Basic PLC and IT background would be a plus

**JOB COMPETENCIES: -**

- Ability to communicate effectively, both verbally and in writing
- Ability to effectively plan and execute work assignments
- Develop and maintain PM / Operational schedules
- Must be able to email reports to Supervisor on activities for the day in a shift.
- Document, organize, supervisor, and track all activities in a logbook and ensure junior staff are engaged with one goal of development of a world class operation.
- Ability to work with limited supervision and motivate junior staff.
- Must be versatile with a clamp on meter/ multi-meter.
- Must demonstrate the ability to absorb Equipment training course (ADB/BHS)
- Must be able to conduct training and evaluating.
- Proven ability to work in a team environment.
- Resolve conflict resolution issues between employees.
- Familiarize/ evaluate with the location of equipment.
- Ability to identify problems and reach efficient solutions/ Logical thinker when it comes to trouble shooting.
- Ability to lift baggage more than seventy pounds.
- Knowledge of safe work practices
- Display a positive attitude

Resumes and certificates should be forwarded via email to [people@nas.bs](mailto:people@nas.bs) on or before **Thursday, March 20, 2025**. Please indicate the position you are applying for in the subject field.